Workshop Proposal Submission Deadline: October 7, 2019
SoTL Poster Proposal Submission Deadline: November 28, 2019

You are invited to submit a proposal for the 2020 Spring Teaching Symposium. The symposium will be held on Saturday, February 1, 2020 at the University of Georgia with the support of the UGA Center for Teaching and Learning. This annual symposium is a peer-to-peer event run by and for TAs and open to all graduate students and postdoctoral scholars. Visit https://t.uga.edu/5bB for more information and to submit a proposal.

Who should submit a proposal?
Have you ever tried something new in a class you were teaching (or were a TA)? Did it work? Did it fail miserably (but you have ideas to make it better!)? Do you think it would help other TA or LAs to hear about what you tried and how it went?

Then this opportunity is for you! In a teaching workshop or poster presentation, you present some problem or inspiration for trying something different with your teaching, you tell your audience how it worked (the good, the bad, the ugly), and then you give your audience the opportunity to imagine trying something new in their classroom.

Still not sure if this is for you? If you’ve done any of the following, you probably have an experience around which you can create a workshop.

- Redesigned an assignment
- Tried a new technology to aid your teaching
- Designed a non-traditional (whatever that means to you!) assessment
- Implemented a new (or new to you) activity
- Found a way to help students see your discipline from a new or different perspective

You don't have to know all the answers to run a teaching workshop or present a poster, you just have to have questions that have pushed you to experiment.

Submission Instructions and Guidelines

Workshops (45-minute sessions)

In keeping with current University-wide initiatives (https://ovpi.uga.edu/initiatives/active-learning/), workshops should be highly participatory sessions that foster collaboration and discussion. Co-facilitating workshops is encouraged, but not required. All workshop proposals should include a title, abstract suitable for publishing, description of workshop activity, and learning outcomes. In planning your workshop, please adhere to the following proportions:

- Introduction and background information: no more than 25% (or about 10 minutes)
- Audience participation activity: at least 50% (or about 20-25 minutes)
- Summary and questions: no more than 25% (or about 10 minutes)
Visit the Spring Teaching Symposium website to complete the Proposal Submission Survey by the date listed. Be prepared to provide the following information:

I. **Facilitator Information** (Name, Email, Department), **Co-Facilitator(s) Information** (if applicable)

II. **Workshop Title**

III. **Workshop Abstract** (max length 900 characters - approx. 150 words)
Provide a description of the workshop, objectives of the workshop, and the intended audience. If your proposal is accepted following blind peer-review, this abstract will be published in the symposium program. Please read carefully for grammar, spelling, and sentence structure. Do not include names or institutional affiliation.

IV. **Description** – (max length 1800 characters - approx. 300 words)
Please describe in further detail the objectives of your session, references to relevant literature as appropriate, and ways of involving the audience in the workshop (your activity). This information will be used during the peer-review process to provide information to reviewers so that they may accurately judge your proposed workshop. Include as much information as is helpful to enrich the reviewer’s understanding. Please limit your description to 300 words. Because this is a blind peer-review process, please be sure the description is free of references to authors.

V. **Learner Outcomes** – (max length 480 characters – approx. 60 words)
Provide three to five learner outcomes based on the aim and objectives of the session.

### Posters

Poster sessions are an opportunity for presenters to demonstrate their work in a one-on-one setting. Poster topics should be limited to research surrounding teaching and learning. For more information on the Scholarship of Teaching and Learning (SoTL), visit [http://ctl.uga.edu/Getting-Started-SoTL](http://ctl.uga.edu/Getting-Started-SoTL). Posters should fit within an area 3 feet wide by 2 feet tall. Proposals are for printed posters only.

Visit the Spring Teaching Symposium website to complete the Proposal Submission Survey by the date listed. Be prepared to provide the following information:

I. **Presenter Information** (Name, Email, Department), **Co-Presenter(s) Information** (if applicable)

II. **Poster Title**

III. **Description** – (max length 1800 characters - approx. 300 words)
Please describe the objectives of your poster and references to relevant literature as appropriate. This information will be used during the peer-review process to provide information to reviewers so that they may accurately judge your proposed poster. Include as much information as is helpful to enrich the reviewer’s understanding. Please limit your description to 300 words. Because this is a blind peer-review process, please be sure the description is free of references to authors.