CLASSROOM KEY LOAN LISTING

Baldwin Hall - 307/311/322
Bio-Sciences - 404A/404B/404D/404E
Boyd Grad Studies - 328
Chemistry - 400/430/451/551
Conner - 104
Dawson - 110/116/310
Ecology Auditorium (201)
Fine Arts Auditorium (400)
Food Sciences - 131
Forestry Auditorium (100)
Jackson St Bldg - 123/125
Leconte - 101
Library B-2
Life Sciences Auditorium (C127)
Miller Plant Sciences - 2401
New College - 118
North PJ Auditorium (N106)
Old College - 100
Park Hall - 144/265
Peabody Hall - 115
Pharmacy - 120
Physics Auditorium (202)
Poultry Sciences - 319
South PJ Auditorium (S306)

All MILLER LEARNING CENTER keys can be retrieved from our CTL office located in room 170 of the Miller Learning Center (2-3456)
**IMPORTANT NOTE**

Key Loans are reserved mainly for those who are teaching a class carrying a UGA course number in a general classroom on campus.

Grad Teaching Assistants (Instructor of Record) who are teaching or co-teaching with a faculty member are allowed to reserve a key. Those who are not teaching or co-teaching a UGA course numbered related class will need to go through the professor of the class they are taking to make a reservation, they are considered a student. Undergraduate TA’s will need to go through the professor to make the reservation.

UGA departments may reserve keys for UGA affiliated events only. A representative from the department will need to reserve the key as the responsible party. Reserve key(s) for each event.

NO SEMESTER LONG KEY RESERVATIONS.

Student Organizations: All student organizations needing access to equipment within general classroom equipment cabinets need to first reserve a room at the MLC (Miller Learning Center). If placed in a room outside of the MLC that CTL obtains keys to, the faculty/staff advisor (if group does not have an advisor, please relay this information to the CTL staff reserving your order). A charge of $30 is expected upon return of the key. Payment can be made via UGA account number (no tax) or cash, check or credit card (taxed). Reserve key for each event.

NO SEMESTER LONG KEY RESERVATIONS.