Nomination Overview

Office for the Vice President of Instruction's Outstanding Teaching Assistant Award

Deadline for nominations is FRIDAY, JANUARY 25, 2019 AT 5:00PM

NOMINATION CRITERIA

Departments may nominate up to 10% of their TAs or LAs for the Outstanding Teaching Assistant Award. Departments with fewer than ten TAs or LAs may nominate one. Questions regarding the number or eligibility of candidates should be directed to Dr. Zoe Morris (706-542-0534, zoe.morris@uga.edu). The student must have demonstrated superior teaching skills while serving as an instructor of the classroom or laboratory and have met all TA Policy requirements for training and language screening. The student must have had significant teaching responsibilities for at least two terms at UGA. One of these terms must have occurred during or after the fall 2017 semester. The spring 2019 semester cannot count towards the two terms requirement. The nomination must be submitted by the announced deadline using the appropriate nomination form. This nomination form requires endorsement by the department. Previous recipients of the award are not eligible. Nominees must be currently registered full time.

Please read directions carefully: The form should be completed by the Office of the Graduate Coordinator in the nominee’s home department. All fields must be filled out in order for the candidate to be considered. It is the responsibility of the nominee to provide the Office of the Graduate Coordinator with all required information in order for the Graduate Coordinator to complete the form.

Graduate Coordinator and Departmental Information

PART I: GRADUATE COORDINATOR AND DEPARTMENTAL INFORMATION

Please select from the following:

College or School

Department

Graduate Coordinator:

Graduate Coordinator's Email Address

Certificates and Letters for all OTA winners will be sent to the nominating department (not the individual students) for distribution to winners.

Campus Address 1 (Name of Dept):

Campus Address 2 (Building / Room Number):

Number of TAs/LAs in Department:

Number of TAs/LAs Nominated:

Nominee Information

Nominee's First Name:

Nominee's Last Name:

Nominee's Email:

Nominee’s Home Department:

Nominee’s Job Title:
Nominee has fulfilled all requirements of the TA Policy

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<thead>
<tr>
<th>Requirement</th>
<th>Yes</th>
<th>No</th>
<th>Unsure</th>
<th>NA</th>
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<tr>
<td>Attended TA Orientation</td>
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<td>Completed GRSC 7770 or departmental equivalent</td>
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<td>Demonstrated proficiency with the English language</td>
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For international graduate students required to submit TOEFL/IELTS for admission, [http://ctl.uga.edu/pages/ta-policy#language](http://ctl.uga.edu/pages/ta-policy#language)

TEACHING HISTORY

The student must have had significant teaching responsibilities for at least two terms at UGA. One of these terms must fall 2017 or more recent. The spring 2019 semester can not count towards these two terms. The current semester may be counted only if class evaluations have been completed. Please provide course information for up to four courses (minimum of two).

It is the nominee’s responsibility to supply the office of the Graduate Coordinator with the required information.

<table>
<thead>
<tr>
<th>Course</th>
<th>Semester Taught</th>
<th>Number of Sections Taught</th>
<th>Nominee’s Role in this course</th>
<th>Name of Supervisor</th>
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